

300254
30 MAR 1954

MEMORANDUM TO: Assistant Director/Personnel
FROM: Executive Secretary, CIA Career Service Board
SUBJECT: Final Report of Junior Officers Task Force

1. The CIA Career Service Board on 23 November 1953 and 18 February 1954 considered the subject Report, and the members were requested to submit in writing their comments concerning it.

2. The Board directed its Executive Secretary to prepare (attached) a reply to the Task Force which was duly accomplished and signed by the Chairman.

3. In accordance with that reply, I am forwarding (attached) a copy of the Report as well as the comments of the members of the CIA Career Service Board for whatever action you may deem advisable to take concerning it.

FOR THE CIA CAREER SERVICE BOARD



25X1A9A

Attachments - as stated

DOC	10	REV DATE	22-6-81	BY	
ORIG COMP		OP	32	TYPE	01
ORIG CLASS	5	PAGES	5	REV CLASS	C
JUST	22	NEXT REV	2011	AUTH	HR 70-2

25X1

CONFIDENTIAL

30 MAR 1954

MEMORANDUM FOR: Chairman, Junior Officers' Committee

SUBJECT: Final Report of the Committee

1. The Committee's Report was reviewed by the CIA Career Service Board at its meeting on 23 November 1953. The Board decided to take no action on the Report until each member of the Board had reviewed it in detail and had had an opportunity to formulate his comments. At its meeting on 18 February 1954, the Career Service Board again reviewed the Report giving consideration to the comments of the members. It is the desire of the Board that your group be apprised of the Board's conclusions.

2. The Board commends the Committee for its conscientious and diligent approach to the problem. The Report serves a very useful purpose in documenting and summarizing problems of junior officer personnel for which solutions must be found.

3. The Board believes that steps should be taken promptly to relieve immediate pressures and to solve problems of obvious importance. However, most of the problems call for considered and deliberate improvement primarily through the education of supervisors. To this end, increasing emphasis is being placed upon training for supervisors at all levels in the organization. The policy statement of the Deputy Director on this subject, dated 4 January 1954, is attached for your information.

4. The Board will encourage the appropriate Agency components to give their active consideration in developing programs for the improvement of personnel management throughout the Agency. The Committee's Report with the comments of the members of the Career Service Board has been referred to the Assistant Director for Personnel for appropriate action.

CONFIDENTIAL

SIGNED
LYMAN B. KIRKPATRICK
Chairman,
CIA Career Service Board

Attachment - as stated

Distribution:

Approved For Release 2002/11/20 : CIA-RDP80-01826R001000130018-2
PRDS:JHQ:vcd (12 Mar 54)

0 & 1 - Addressee
1 - Chief, CIA/CSE

1 - File

1 - Chrono